



St. Joseph Catholic School
Acknowledgement Form 2017-2018

Parent Service Hours

Each family with a student enrolled at St. Joseph Catholic School is required to volunteer (20) service hours annually or pay \$200.00. Exemptions for health reasons must be approved in advance (contact the school office). If service hours are not completed by May 15, 2018 families will be billed \$10.00 for each unfulfilled service hour.

Uniforms and Grooming

All students are required to wear the approved school uniform including belt, socks and appropriate shoes as outlined in the SJCS handbook. Hair should be well groomed and boys' hair length must be above the collar of the school shirt. Extreme hairstyles, fads, color rinse, sprays or razor designs are not permitted as outlined in the SJCS handbook.

Lunches

Our lunches are prepared daily at a cost of \$3.75 for the hot lunch or for an alternate chef salad, both includes a drink. If a student brings his/her own lunch please send items that do not require heating; we do not have a microware for student use for safety reasons. Please be advised that fast food items (McDonald's, Burger King, Taco Bell, Subway etc.) are not allowed as well as any type of carbonated soft drink (cokes etc.).

Birthday Celebrations

If parents wish to send a treat for the class to celebrate a student's birthday it is recommended that you send individual items (such as cupcakes, cookies, donuts etc.). ***It must be store bought with a list of ingredients and must be nut-free.*** Birthday's in grades Kg-8th will be celebrated during class lunch hour in the cafeteria. Birthday's for students in VPK (4yr old program) can be scheduled with the teacher.

Early Dismissal

Students who leave school early for reasons other than illness must have a written statement from the parent identifying the reason for their dismissal from class in advance. This note will be kept on file. Prior to the student's dismissal, the parent must stop at the school business office and sign out the child. The school office staff will then call the student to the office. There will be ***no early dismissals after 2:20pm***, no exceptions.

Safe Environment/Level II Fingerprint Screening

All parents and/or family members wishing to visit the school on school days between the hours of 8am-3pm to volunteer anywhere on campus or attend parties or participate as chaperones on field trips must have safe environment training and level II fingerprinting (both good for 5 yrs). Safe environment is free and there is a charge per person for level II fingerprinting.

Financial Obligation

1. Families who are more than 60 days in arrears of tuition and/or fees will not be allowed to pre-register in the Spring for the following school year. 2. Families that have any balance for tuition and/or fees as of May 1st will have their child's name removed from the class list for the following school year. Any preregistration would be invalid. When bill is paid in full, family would need to re-register. (Letter to this effect would be sent registered mail to families with outstanding balance on each April 15th. Copy of letter to be kept with this policy statement). Final records for Graduating students or students transferring to another school will be held until all financial obligations are cleared.

Parent/Guardian Signature _____ Date _____

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